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Augspurger Komm Engineering, Inc.
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EDUCATION

B.S. in Accountancy, Arizona State University, 2003

WORK HISTORY

2008 – Present Augspurger, Komm Engineering & BTI Consultants, Phoenix, AZ

2004 – 2008 Southwest Fiduciary, Inc., Glendale, AZ
Accountant/Finance Department Manager

- Investigative research of clients accounts for misappropriated funds
- Reconcile bank and investment statements
- Accounts payable
- Inventory clients assets
- Compile and prepare reports for federal and state tax returns for wards
- Prepare Probate and Superior Court ordered accountings
- Arizona Certified Fiduciary

1969-1986 Sears Roebuck and Company, Phoenix, AZ
Executive Secretary/Sales Clerk

- Collected data and prepared sales reports
- Coordinated district meetings
- Corresponded with Store Department Managers
- Edited district newspaper ads
- Set up displays and department merchandise for new store openings